

# **Lancaster PTO Minutes**

## **November 8, 2007**

**I. Call to Order:** 6:50 p.m.

**II. Welcome and Introductions:**

Vicky Bearce, Lynn Burke, Kelly Cassidy, Annie Chagnon, Bob Connor, Rita French, Pam Harris, Tonia Hicks, Susan LaBossiere, Patti Linenkemper, Julie MacDonald, Valerie McGregor, Beth McNally, Sheila Milioto, Susan Munyon, Lori Newton, Valorie Parent, Raksha Patel, Elaine Perkins, Melanie Spallone, Diane Tenen.

**III. Treasurer's Report—Lori Newton**

Available Cash: \$18,266.35

**IV. Program Updates:**

**BJ Fund Raiser Ending summary—Sheila Milioto**

Made \$265 from the program. There were 53 renewals

**Genevieve's Fund Raiser Ending Summary—Raksha Patel**

The sales were approximately \$10,000. PTO would get close to \$5,000.

**Note From Home Summary—Susan Munyon**

Made \$138 from the sales of note pads.

**Family Fun Night—Lynn Burke**

To be held Saturday, December 1<sup>st</sup>

Will need help with getting donations from businesses, tickets, posters, and advertisements.

**Andrew Foster Scholarship—Bob Connor**

Brought in the Larry Bird autographed basketball along with the Certificate of Authenticity. Will put up posters in schools and leave some tickets at the office for sale. Will have the form placed in the newsletters. Need to decide on the drawing date. Discussed putting an ad in the paper and on the local cable network

**Casino Night—Elaine Perkins**

Elaine checked with a casino company and it seems to be a large undertaking for the PTO. Also, the cost can run up to \$3500. Facility is additional money. Members voted to not hold the event.

**Box Tops for Education—Vicky Bearce**

Mailed in the box tops and will receive a check for \$914.20.

**V. New Business/Programs:**

**Shaw's Receipts Reward Program—Raksha Patel**

Shaw's will send us back 1% of total register receipts that we send in.

They can be dated after Jan. 30, 2007.

**VI. Funding Requests:**

**Lip Sync—Annie Chagnon**

Will have paperwork for participation in December. When she has the number of participants she will have a better idea of how much money to request. Will need money for keychains. Last year she requested \$1000 but used only \$750. The proceeds from the sale of DVD's will go to the media department. Would like to charge \$5 per ticket. Shows would be held on Thursday night for grades 4-5 and Friday night for grades K-3. Asked that PTO pay for 6 DVD's for Annie, Principal and Assistant Principal.

Pictures: PTO pays for printing cost, usually .25 cents. Charge \$2 for 4x6 picture. Pictures will be taken with Annie's digital camera.

Printer: will use same printer for tickets as last year. Cost about \$50.

**Scholastic Book Fair—Melanie Spallone**

Requested \$4 per student. Each student gets a book. Requested \$2000. Approved. Also, there is a One for the book program where Scholastic Books will send a book for each dollar donated by the parents. Books will also be donated to several charities.

Also, do we want to hold a book fair in spring for 2 or 3 days? The library would get extra \$250. Could we do it during the Parent Teacher conferences March 27<sup>th</sup>?

**Spelling and Geography Bees (grades 4-8)—Raksha Patel for Pat Perkins.**

Requested \$300 for the prizes. Approved. Geography Bee-Dec 10<sup>th</sup>  
Spelling Bee-Jan. 7<sup>th</sup>.

**Walk for Education summary and Request**—Lynn Burke  
Made close to \$8000. Requested \$200 for prizes. Approved.

**Nutcracker Performance in Sterling**—Kelly Cassidy  
Requested \$250 for 1 bus to the performance for 4<sup>th</sup> and 5<sup>th</sup> grade  
Link Special Ed students. Approved.

**VII Miscellaneous:**

**Holiday Books**—Vicky Bearce  
Presented Holiday Book ideas. Brought samples of books and  
raffled them.

**VIII Next Meeting:** December 13, 2007 at 6:45 p.m.

**Adjourn:** Meeting adjourned at 8:15 p.m.