

# **Lancaster Parent-Teacher Organization (PTO)**



*Serving the  
Mary Rowlandson Elementary School  
And the Luther Burbank Middle School*



## **April 12, 2010 Meeting Minutes**

I: Call to Order: 6:32 pm

II: **Welcome and Introductions:**

Maud Aysin, Paula Castner, Rita DiStefano-French, Kathleen Meagher, Susan Munyon, Liz Narbonne, Sean O'Shea, Betty Ogborn, Patrick Perkins, Kas Quinn, Nicole Sharon, Tania Rich, Deb Williams, Carolyn Soto, Lisa McCall and members of the Nashoba Robotics Team.

III: **Treasurer's Report:** Susan Munyon

Total PTO balance: \$23,953.00

IV: **Scholarship Vote** – Paula Castner

- Members listen to all applicants' essays – 6 boys and 6 girls – then voted on best of each Group. *Male winner: Alexander Doucette. Female winner: Morgan Flynn-Alling.* Each will receive \$500 college scholarship to be paid after submission of grades from the fall 2010 semester and evidence of enrollment in a second semester of 4 or more courses first semester '10.
- Members discussed to have a word limit on essays for next year.

V: **Funding Requests:**

**Nashoba Robotics team** – Rita DiStefano-French

Nashoba high school team fundraising for their trip to Atlanta. Request \$70 (\$10 for each Lancaster team member). **Amount approved \$70.**

**Harvard Museum of Natural History** – Nicole Sharon

Third grade and multi-age class request \$ 765.00 funding for buses.  
**Amount not to exceed 765.00. Approved**

**Boston Museum of Science** – Rita DiStefano French for Susan Dalton

Second grade class request \$600.00 funding for tickets on May 26, 2010.  
**Amount not to exceed \$600.00. Approved**

**Natures Classroom** – Tania Rich

Requested \$2,000 for financial aid for 5<sup>th</sup> grade students who would not be able to attend the week in Maine due to financial reasons. **Amount not to exceed \$2,000. Approved**

***NRSD Retirement Gala*** – Rita Distefano French

Nashoba PSTA requested \$100 funding for the Retirement Gala held on May 19, 2010.  
**Amount approved \$100.00.**

**VI: New Business/Programs:**

***Community Outreach Survey*** – Kathleen Meagher  
Handout.

***Bulfinch Fund Directors*** – Maud Ayson & Liz Narbonne  
3<sup>rd</sup> grade to take guided tour on Friday April 16<sup>th</sup>. Community walking tour/open house May 30<sup>th</sup> from 1-4 pm. Handouts provided.

***Electronic Sign*** - Rita Distefano-French

District funds available in the amount of \$7,000 for new school signs. Discussed cost of electronic sign at approximately \$13,000. If funds are not secured prior to end of this fiscal year, no electronic sign to be installed. One similar to the present one will replace existing one. Further investigation to see if PTO funds can be advanced and restrictions to use of an electronic sign per district and town rulings.

***Meadow Brook Fall Fundraiser*** – Rita DiStefano French

Several members attended a recent luncheon. To be reviewed with interested volunteers.

***Cristoline Company*** – Christopher Garland

Presented fall fundraiser catalog and provided food samples

***Genevise Fall Fundraiser*** – Rita DiStefano-French

Reviewed catalog and samples after the meeting with interested members.

***Rachel's Challenge*** – Rita DiStefano French

Tabled to next meeting

**VII: Program Updates:**

- ***Lip Sync*** – Rita DiStefano French

DVD's given to Deb Williams to get to local cable company

Cathy Thier to coordinate event next year.

- ***BJ's Wholesale Club*** – Rita DiStefano French for Sheila Milioto

Fundraiser sold 36 renewals/new memberships bring in \$180 to the PTO. Sheila

Discovered that last years check was not received so an additional \$230 was received in March for the fall of 2009 fundraiser.

- ***Staff Appreciation*** - Rita DiStefano-French for Anne Gradeski

Committee has decided on a week of events to include breakfast, luncheon, goodie bags and students are invited to write a letter nominating their special staff person. Prizes to be awarded by Texas Roadhouse in Leominster. Donations still needed a connect-ed will be sent out with a list of items still needed. Committee to meet during school vacation.

- ***Barnes & Noble*** – Paula Castner  
Event is planned for Thursday, May 6<sup>th</sup> event at Leominster store. Connect-ed to be sent to all schools in the NRSD. A great line up of musicians and readers for the evening
- ***Dance Events*** – Kas Quinn  
Update on Daddy/Daughter dance scheduled for April 30<sup>th</sup>. Responses are coming in. DJ, photographer, flowers all set.
- ***Board Elections*** – Rita Distefano-French  
Reminder that elections are coming up. At this time, no nominations have been received.

**VIII: Miscellaneous:**

**IX: Next Meeting:** Monday, May 10, 2010 MRE cafeteria at 6:30 pm

**X: Adjournment:** 8:00 pm