

# **Lancaster Parent-Teacher Organization (PTO)**



*Serving the*

*Mary Rowlandson Elementary School  
and the Luther Burbank Middle School*



## **Meeting Minutes December 16, 2009**

(December 9<sup>th</sup> meeting cancelled due to weather)

- I: Call to Order: 5:40 pm
- II: Welcome and Introductions:  
Thomas Bailey, Rita Distefano- French, Kim Follansbee, Sheila Milioto, Susan Munyon, Sean O'Shea, Patrick Perkins, Nicole Reed, Carolyn Soto, Cathy Thier, and Deb Williams in attendance.
- III: Treasurer's Report: Susan Munyon  
Total PTO balance: \$30,717.40
- IV. Program Updates:
- r.a.d.Kids* – Sheila Milioto
- Total of 29 students and 3 returning r.a.d.Kids attending the 10 week class.  
Profit to the PTO of \$580.00.
- Innisbrook* – Kim Follansbee
- Profit to the PTO \$3,250.00 (40% profit on all sales)
  - Suggestions for next year:
    - o Parent of selling student to write 1 check for all orders their child made
    - o No cash accepted
    - o Looking into a vendor that does not require all online orders and not offer prize levels.
- After School Programs* – Rita Distefano- French
- Interested in bringing in new programs in to school so PTO can offer something for all children in MRE.
- o **Yoga with Mandy Roberge** – Susan Munyon  
Program was tabled until the spring. Mandy is available to start Feb. 24<sup>th</sup> for an 8 week session. Susan to get the complete information for presentation at the January PTO meeting.

- **Zumba** - Rita Distefano- French  
Orchard Hills Zumba instructor is interested bring this dance exercise program to the MRE & LBM students. Details are still being worked out about time frame and total cost.
- **Kwon's** – Sheila Milioto for Mary Healy  
Feedback forms received from parents was received and the parents were happy with the program. One suggestion was to have snacks prior to starting class. Concerns were with the Extended Day program. If program is to be offered again this year 4 or more volunteers will be needed at each class, students are to change in 2 classrooms with supervision, used of bathrooms for bathroom breaks only. All students are to have shoes on when leaving the gym and shirts are to be worn at all times. Suggested and agreed upon the checks are to be made to the PTO and Kwon's will be cut a check after the 2 class is completed.

***Teacher/Staff Gift*** – Rita Distefano- French

- Teachers have asked the PTO to send out a notice to the parents that no gifts are wanted. They are requesting a donation to be made in their name. Suggestions are Amy's Angel, Angel Tree, etc. A notice will be emailed to parents with the Lip Sync extension notice.

**V. New Business/Programs:**

- ***Lip Sync*** – Cathy Thier
  - All forms have been sent home. Only 6 returns to date will be extended the group submission deadline until after the winter break. Sean will email a Connect Ed reminder to the parents.
  - Cathy would like as many music cd's to be sent in prior to the break so her nephew on break can cut the music down to the 2 minute timeframe
- ***Lifetouch Presentation*** - Tom Bailey  
Lifetouch offers many programs throughout the year and products. Besides just Fall pictures they also offer spring, a Partners in Education where Lifetouch will provide motivation and reward achievement certificates to the teachers at no cost. Samples were handed out. In the next few years Lifetouch will be able to take a shot of your child and send a portfolio of different poses, backgrounds, etc. to choose from. Discussed a possibility of Lifetouch to come in to take our annual Family Photo Portraits.
- ***Smencils*** - Debbie Williams  
Scented pencils that are made from 100% recycled newspapers. The asking price of the pencil is \$1 and the profit would be 45% for each pencil sold. Pencils come in buckets of 50 pencils and 10 buckets come in a case. Any unsold buckets can be returned within 90 days of delivery for credit. Sean O'Shea suggested contacting LBM with the idea it is a fundraiser more geared to them.

## Funding Requests:

*PTO Manager/Today Renewal* – Susan Munyon

- Request for \$348.00. Susan worked with the organization to get the PTO Manger and Today to renew at the same time. Renewal dates for both programs will be in March. **\$348.00 Approved.**

VI. Next Meeting: January 13, 2010 MRE cafeteria at 6:00pm

VIII: Adjournment: 6:50pm