

Lancaster Parent-Teacher Organization (PTO)



***Serving the
Mary Rowlandson Elementary School
and the Luther Burbank Middle School***



Meeting Minutes January 13, 2010

I: Call to Order: 6:05 pm

II: Welcome and Introductions:

Rita Distefano-French, PJ Libby, Lisa McCall, Sheila Milioto, Susan Munyon, Betty Ogborn, Sean O'Shea, Raksha Patel, Patrick Perkins, Tania Rich, Carolyn Soto, and Debbie Wetherbee in attendance.

III. Treasurer's Report: Susan Munyon

Total PTO balance: \$29,709.91

IV. Program Updates:

Cultural Enrichment Coordinators – Rita Distefano-French

- The PTO is in need of one or two coordinators to take over for Paula Castner for the 2010-2011 school year programs. Planning starts in Feb. and contracts and deposits are due in the summer. Pat Perkins offered to have the position posted on his school web page and Sean will send out a Connect Ed email. Sheila Milioto to get the information to them.

Cold Stone Creamery – Rita Distefano-French for Ann Fluery

- Fundraiser for Mother's Day where students sell certificates for cakes or pies. Then the individual would go to Cold Stone Creamery to pick-up product when they want it. Large cakes \$6 to the PTO, smaller cakes \$4 profit and pies \$3 to PTO. No time limit.

Yoga After School Program – Susan Munyon

- This 8 week program will be held on Wednesdays from 3:30 to 4:15 starting February 24 and ending April 14th. First 2 classes will be held in the LBM cafeteria and then the MRE form the final 6 weeks. Information flyers to go out the week of Feb. 18th.

V. New Business/Programs:

- ***Learn a Thon*** – Debbie Wetherbee

An enrichment program is an educational game show that would run during the school day. Two grades would go to the auditorium and while one of the grades are on stage answering questions the other grade would be in the audience rooting them on. The students would be out of their classrooms for approximately 1 hour. The game is a round robin type format and the questions will be grade appropriate and will come from teachers based on the classroom study/curriculum, MCAS, etc. This program encourages alternative learning, builds teamwork in the classroom, reinforces classroom

study, changes morale and creates an enthusiastic new educational way to study for state MCAS. This event can be run as a fundraiser, where the children would have 2 weeks to collect pledges or a cultural enrichment program where no pledges are needed. The cost for this program is \$3,500 to \$4,000. If the pledge route is chosen the percentage the PTO will earn 25% for up to \$4,999, 35% for 5K to 5,999 or 40% 6K and up. Sean O'Shea decided that this can not be done this school year due to the other plans he has in planned for the students.

- ***BJ Warehouse Membership Drive*** - Sheila Milioto
The end of February the PTO will run the 3rd Annual BJ Membership drive. New members and renewal members will save \$10 off the \$45 club renewal and receive 15 months membership instead of the regular club membership time of 12 months. The PTO will earn \$5 for every new or renewal membership sold.
- ***NRSF (Nashoba Regional Scholarship Foundation) Donation*** – Rita Distefano-French
NRSF will be sponsoring a dance on Saturday, Jan. 23, at 7:30 p.m., at the Hudson Portuguese Club-Riverview. They are looking for anyone interested in donating goods or funds for this event. PTO members approved donating cookbook, Eco Bags, Note to Remember, afghan and Bulfinch pillow.
- ***Kathleen Meagher*** - Rita Distefano-French
The NRSD hired Kathleen as apart-time Community Outreach Coordinator for the parents and students of Lancaster. She will be serving as a liaison to MRE, LBM and the NRSD. The Board invited her to the next PTO meeting which will be changed to Thursday, Feb. 11th to work with the days she is in out school district.

VI. **Funding Requests:**

- ***Daddy/Daughter Dance*** – Rita Distefano-French
Request for \$600.00 to pay for the DJ, paper supplies, etc. Will be going through the PTO closet to use if any old decorations and paper products can be used to save money. Volunteers are still in great demand. If DJ not secured the event will need to be canceled.
\$600.00 Approved.

VII. **Miscellaneous:**

- ***Family Night at the Tornadoes*** – Tania Rich
Last year a Family Night at the Tornadoes was offered and it was greatly received. Members agreed this should be offered again this year. Tania to contact them for a Date and reserve 200 tickets. Funding will be requested once the tickets are confirmed. Tickets will cost PTO \$4 and we will charge families \$5 per ticket.

VIII. Next Meeting: Thursday, February 9, 2010 MRE cafeteria at 6:00 pm

IX: Adjournment: 7:05 pm