

Lancaster Parent-Teacher Organization (PTO)



*Serving the
Mary Rowlandson Elementary School
and the Luther Burbank Middle School*



Meeting Minutes November 12, 2009

I. Meeting Called to Order: 6:00 pm

II. Welcome and Introductions:

Paula Castner, Bob Connor, Rita Distefano- French, Robin LeBlanc, Lisa McCall, Sheila Milioto, Betty Ogborn, Nicole Reed,

III. Treasurer's Report – Susan Munyon

Available Funds: \$29,967.89

VI. Program Updates:

Innisbrook – Kim Follansbee

Trucks to deliver boxes on Monday, Nov. 18th. Volunteers to review orders, parents to pick-up orders on Tuesday and Wednesday. Final fundraiser total should be available at December meeting.

Phone Directory – Sheila Milioto

Email sent to parents of MRE and LBM regarding a PDF file is available for the 2009-2010 Student Directory. PTO going green and starting next year the directory will be available via a PDF file and only provided in a hardcopy to parents that do not have internet access. Legacy Printing offered to print a small supply of directories at not charge.

Box Tops for Education – Sheila Milioto for Vicky Bearce

Latest submission (bi-annual) yielded a profit of **\$900.50** for PTO. Check for funds in around December 15th.

VII: Funding Requests:

8th Grade “A Christmas Carol” – Cindy Erle for Ruthann Bakun

Request for total of \$550.00. This would cover cost of two buses at \$497 and remaining funds to give students reduced rate of ticket. **\$550.00 Approved.**

Scholastic Book Fair - Melanie Spallone

Request for total of \$2,200.00. This would cover cost of a \$4 book for every student at MRE (total of 520 students). **\$2,200.00 Approved.**

Book Fair to be held week of December 8th. Request for 8th graders to provide childcare during Parent/Teacher conferences on Thursday, Dec. 11th from Noon – 8pm and on Friday, Dec. 12th from 9am-Noon.

VIII: New Business Programs:

Andrew Foster Scholarship – Bob Connor

The Andrew Foster Scholarship is a scholarship that provides a \$500 benefit to one male and one female senior graduate from Lancaster upon successful completion of 1st semester with a minimum of 2.72 GPA for 4 or more classes and evidence of enrollment in a 2nd semester for 4 or more courses. A raffle of some type of sports memorabilia will be held through out the year. The raffle in the past has always been between 80% to 100% self-funded. Bob will coordinate the raffle side of the scholarship by securing the raffle item, printing tickets and attending events to sell tickets. Paula Castner will be contacting schools, advertising the scholarship and collecting applications for a vote at a future PTO meeting. Deadline will be sometime in April for applications to be submitted. Bob will advise the members as to the item he has secured for the raffle. The members approved to continue the scholarship for this year.

A tentative \$1,100 less raffle proceeds was approved.

Cold Stone Creamery– Rita Distefano-French for Ann Fluery

Fundraiser idea for the spring (Mother's Day, Easter, etc) Students sell certificates for cakes or pies. The parents would go to Cold Stone Creamery to pick-up product. Large cakes \$6 to the PTO, smaller cakes \$4 profit and pies \$3 to PTO.

Mom's Club - Lisa McCall for Trish Dionne

Half day kindergarten requests for the PTO to sponsor a play date to be held at Evangelical Congregational Church Fellowship Hall. The church requires an established organization to sign contract. The Mom's Club would be responsible for any damage and costs. Brian Burke will review the contract for the PTO. Program was tabled until the review is completed.

Student Council Elections

School Council Parent Member Elections was held for Mary Rowlandson and Luther Burbank. This School Council comprise of parents, teachers and representative of the business community. For Mary Rowlandson the nominees were David King and Robert Carl Tuttle. Luther Burbank nominees were Julie Fay and Michael Palis. Votes were counted and distributed to the principals of each school.

IX: Miscellaneous: (Ideas, comments, questions from members)

Classroom Visits – Rita Distefano-French

All visits to teacher classrooms must be agreed upon by the Teacher prior to coming into school. Sean O’Shea does not want any unscheduled visits to take place during school hours.

PTO Closet – Susan Munyon

Heavy duty shelving units were donated to the PTO to organize their storage closet. Need volunteers to help empty closet and set-up shelves on Sunday, November 16th. An email will be sent to get volunteers.

X. Next Meeting: Wednesday, December 9, 2009 at 6:00 PM

XI: Adjournment 7:55 pm